

INSTRUCTIONS FOR COMPLETING FORM DEP 7007CC COMPLIANCE CERTIFICATION FORM

KENTUCKY DIVISION FOR AIR QUALITY

Corrections/clarifications in italics and highlighted

PURPOSE OF COMPLIANCE CERTIFICATION FORM

The application for a Title V permit must contain a compliance certification signed by a responsible official. This form must be used for this compliance certification. It must be submitted with the original Title V permit application as well as each annual report required by a permit. ~~The annual report will be due one year from the issue date of the original permit.~~ *This is incorrect. Title 401 KAR 52:020, 030, and 040 all specify that, as of 2003, the Annual Compliance Certification is due on January 30th of each year for the prior calendar year. This Compliance Certification, along with the second Semi-annual Monitoring Report is considered the "annual report" noted here.*

Note: Items which are self-explanatory are not addressed.

SOURCE INFORMATION

Identify the source location. This information should be identical to the information on the DEP7007 form.

- 1) **Source Name:** The company name, or specific plant name if different from company name, must be provided.
- 2) **Source Street Address:** This must be the actual street address of the source. P.O. boxes are not allowed.
- 5) **Source ID No.:** This is the ID number assigned to the source by this agency. *Please use the facility Agency Interest (AI) number found on the cover of your permit in this space. The Source ID # that begins with the number "21-" is also found on the cover of your permit and should be placed in space #6 with the permit number.*
- 6) **Permit No.:** This is the permit number assigned to the application for the permit for the source, by this agency.
- 7) **Reporting Period:** If this form is being submitted as part of an annual report, the reporting period must be provided.

IDENTIFICATION OF EMISSION UNITS

All emission units at this source must be provided, as well as the permit limit, actual emissions, compliance status, the applicable requirements, and method of compliance.

8a)1) All emission units that are in compliance at all times with all applicable requirements must be provided in this space
"Permit Conditions or Applicable Regulation" column should include all permit conditions listed in the permit
"Permit Limit" column shall be used for numeric limits as well as other applicable requirements.
"Actual Emissions" are emissions based on actual throughput. However this column may also be used to indicate limits on actual usage (throughput/processing rate) or production rate corresponding to a limit listed on the permit. Leave this column blank unless source has a specific limit on emissions, usage, or throughput. See attached examples.

8a)2) All emission units at this source that are subject to future compliance dates must provide the future compliance date and the reason for future compliance date.

8b)1) All emission units that are not in continuous compliance with all applicable requirements since the last reporting period must be provided in this space. The permit limit, actual emissions, applicable regulation, and method used for determining compliance must be listed.

8b)2) For all emission units listed in 8b)1), the reason for noncompliance must be listed here.

SIGNATURE BLOCK

9) The application must be signed by a responsible official of the source and dated. In general, *As defined by Title 401 KAR 52:001 Section 1 (62)* a responsible official is as follows:

- For a corporation:
 - ❖ ~~Corporate officer~~
 - ❖ ~~Other person in charge of a principal business function~~
 - ❖ ~~Duty authorized representative responsible for overall operation of a source (plant manager) if either:
250 persons employed or \$25 million in sales or expenditures. Delegation of authority approved in advance by DAQ.~~
- For a partnership: A general partner
- For a sole proprietorship: The proprietor
- For a government agency:
 - ❖ ~~Principal executive officer~~
 - ❖ ~~Ranking elected official~~

(62) "Responsible official" means:

(a) For a corporation: a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or other person who performs similar policy or decision-making functions for the corporation, or a duly authorized representative of that person if the representative is responsible for the overall operation of one (1) or more manufacturing, production, or operating facilities applying for or subject to a permit and either:

1. The facilities employ more than 250 persons or have gross annual sales or expenditures exceeding \$25,000,000 (in second quarter 1980 dollars); or

2. The delegation of authority to the representative is approved in advance by the cabinet;

(b) For a partnership or sole proprietorship, a general partner or the proprietor, respectively;

(c) For a municipality, state, federal, or other public agency, a principal executive officer or ranking elected official. For this administrative regulation, the principal executive officer of a federal agency includes the chief executive officer having responsibility for the overall operation of a principal geographic unit of the agency (e.g., a regional administrator of the U.S. EPA); or

(d) For the acid rain portion of a permit for an affected source, the designated representative.